



Unique Student Identifier (USI)

From 1 January 2015 you must have a USI if you commence or continue to study a nationally recognised training course.

What is a USI?

A USI is a number issued to you by the Government which will capture all of your Vocational Education and Training (VET) enrolment and achievement throughout your life as a student. It will make it easier to find, collate and authenticate your VET qualifications into a single record.

How will it affect me?

A USI will be mandatory from **1 January 2015** and it will apply to **all** students who commence or continue nationally recognised training courses. If you do not have a USI from this date your training provider will not be able to issue you with your certificate until you gain a USI.

How do I know if I need a USI?

You will need a USI if you are undertaking a nationally recognised training course. If you are not sure if your course is nationally recognised, view the Course Overview on our website or contact a member of staff.

What are the benefits of the USI?

- Access to a single record of your training history within VET
- Assist you in proving you meet course pre-requisites requirements
- Assist in any future Recognition of Prior Learning applications or resume preparation

What about my privacy?

Measures will be in place to protect your privacy and a training provider will only be able to access your information with your permission.

For more information about how your privacy will be protected using the USI System please visit www.industry.gov.au



How do I apply for a USI?

You can apply for a USI from **October 2014**. We encourage you to apply as soon as possible.

1. Log into www.usi.gov.au
2. Enter your personal details and your proof of identity such as driver's licence or Medicare card or another form of identification listed on the USI website
3. Follow the prompts and record your USI in a safe and secure location

Is there a cost involved?

No – There is no charge to apply for a USI

What if I forget what my USI is?

If you forget your USI you cannot be issued a second one, you will need to visit the USI website to retrieve it.

Where can I get more information?

- **Department of Industry**
(www.industry.gov.au)
- **Youtube**
(www.Youtube.com – Search for “Unique Student Identifier (USI) – Student Video”)
- **Mines Rescue Participant Handbook**
(<https://www.coalservices.com.au/mining/education-and-training/>)