

Order 34 Guideline Review



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June 2021

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Background to review



Why is the Guideline being reviewed?



3-year review
due by July 2021



Replacement of AS/NZS 4801
with AS/NZS ISO 450001
(the current Guideline is aligned to that standard)



Review/revise
sections that mines
struggle with and
provide additional
guidance material

**Today is about consultation.
This is your opportunity to provide feedback**

Review process to date



- Commenced February
- Review Reference Group (RRG) formed:
 - Rod Taylor – Boggabri Coal
 - Karen Murphy – Illawarra Coal
 - Shaun McDonnell – Chain Valley Colliery
 - Felicity Moore – Mt Thorley/Warkworth
- 5 Teleconferences with the Order 34 team and RRG
- Many suggestions and section drafts discussed, and final wording agreed – *thanks to the RRG members for their time and commitment*

Overview of proposed changes

Proposed changes are identified in 2 handouts:

1. Draft of the revised Guideline: all changes highlighted yellow
2. Explanatory Notes outlining proposed changes

Key proposed changes:

- Some section headings and the order of sections (see p.1 of Explanatory Notes)
- Current Guideline has 83 sections/sub-sections and 31 grey boxes (guidance material)
 - 0 additional sections to be added
 - 12 sections/sub-sections modified
 - 11 grey boxes (guidance material) modified or added
 - 2 sections to be deleted (3.8.3 & 4.1.3)



Documents to be available after approval

1. Order 34 Guideline 2021
2. TCMS to Guideline 2021 Mapping
(for completion when submitting TCMS for approval)
3. Internal Audit Tool
4. TCMS Template



Example of template section



Requirement

- 1.1 The Training and Competence Management Scheme (TCMS) must describe the provision of adequate training and assessment resources commensurate with the size and nature of the coal operation.

How Operation Complies (Provide details)

- *Text box in here to write details*

Operation Documents (e.g. Management Plans or Procedures)

- *Text box in here to write details*

Next steps and key dates



Industry consultation:

- a. Regional Trainers' Network workshops – 8 June to 17 June
- b. Email feedback – by 25 June
- c. Finalise issues / changes

End of June

Final version and Coal Services review and approval:

- a. Draft final version
- b. Coal Services approval process
- c. Load final documents to Coal Services website

End of July

Key questions



- Will I need to revise my TCMS and re-submit for approval when the new Guideline is published?
- Is it compulsory to use the template?
- Should I hold off with new TCMS if due in next couple of months ?

Other questions?



Coal Services

