

Order 34 Mid-Year Workshop



June 2022

Cindy James

Paul Healey

Important Information



1

Emergency Procedure

2

Toilets and smoking areas

3

Introductions

Today's program



8.15 Welcome and overview
Paul Healey

8.30 MoC Audits + Gen4 App Update
Cindy James

9.15 RTO Q&A
Marc Grayson

9.30 Morning tea (15 minutes)

9.45 TCMS MoC Requirements
Cindy James

10.15 Regional Presentation(s)/General Discussion
All

10.45 Workshop 1: TCMS Template
Small group review template and report back to group
Facilitated by Paul Healey

11:30 Lunch (45 mins)

12.15 Workshop 2: Performance Evaluation
Small group discuss and report back to group
Facilitated by Paul Healey

12.45 Summary and close out
Session ends 1pm

Welcome and overview



- Introductions
- Changes to Order 34 Team



MoC for Practising Certificate Holders

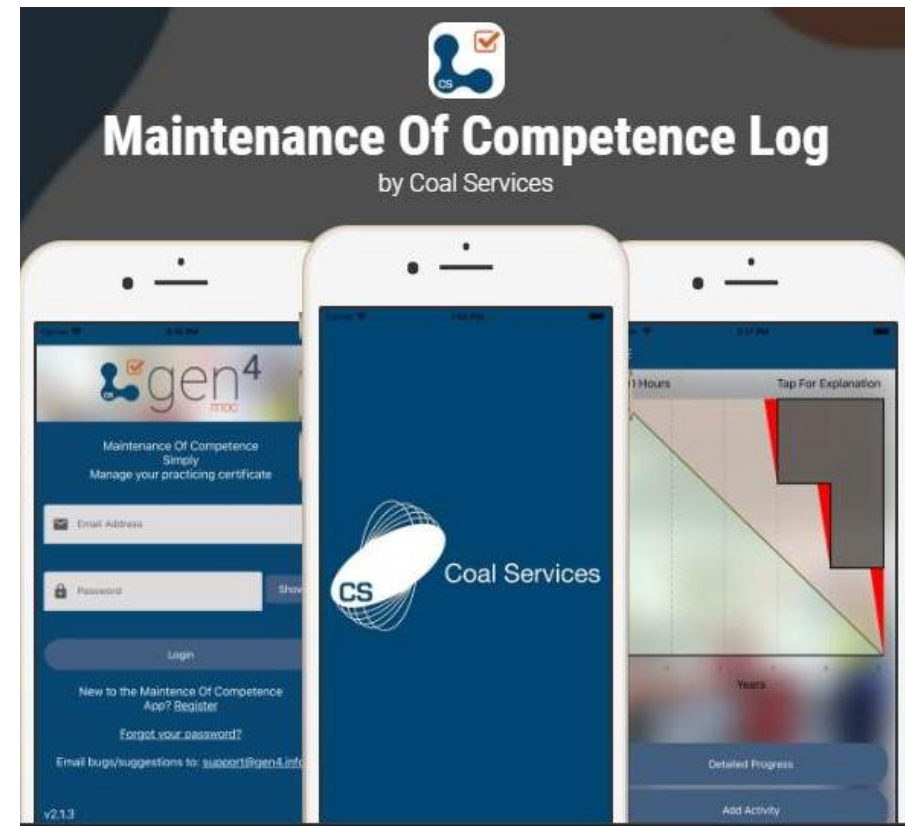
- Resources Regulator Audits being conducted by:
 - Coal Services Mines Rescue
 - Core Mine Training
- Key Information for PC Holders
 - Keep contact details up to date
 - Review sections 7.3 and 7.4.1 for what can be claimed and evidence requirements
 - Complete the RR Self Assessment and Review log prior to submitting for Audit:
 - Ensure not exceeding any caps in “claimed” hours in their log
 - Ensure no duplicate entries
 - Check for conflicting dates

Coal Services Gen4 MoC App Update



- Changes
 - Phone App
 - Web Instance - <https://moc.gen4.info/>
- Demonstration of new look Web Instance
- Coal Services MoC Info Webpage
 - Links to RR Info
 - How to's for the App
 - Updates re App

For issues and ideas regarding the App please
Email mocsupport@coalservices.com.au



Mines Rescue RTO



- Updates/Info
 - New resources across HLT, RII & PUA package's
 - Electronic Assessments – aXcelerate
 - Free Roam VR – no more 360 rooms
 - Trainer refresher ready to deliver
 - Assessor refresher under development
 - MOC Offerings available
 - Slinging Lifting Towing Course on the horizon
- New TAE40122 is due to be released either at the end of 2022 or early 2023
- Questions?





Morning Tea Break

TCMS MoC Requirements



Under Order 34, Maintenance of Competence is required for what?

It's not just for PC holders!!

- All appointments / authorisations / skills / competencies at the coal operation
 - *Clause 11.1*
- All persons nominated (Appointed) to perform Statutory Functions (*WHS(MPS) Reg. Sch. 10 Statutory functions*), not just those requiring a Practising Certificate
 - *Clause 11.2*
- All persons nominated (Appointed) to perform Statutory Functions that require a Practising Certificate
 - *Clause 11.3*
- Workplace trainer/assessors
 - *Clause 11.4*



Order 34 Guideline 2021

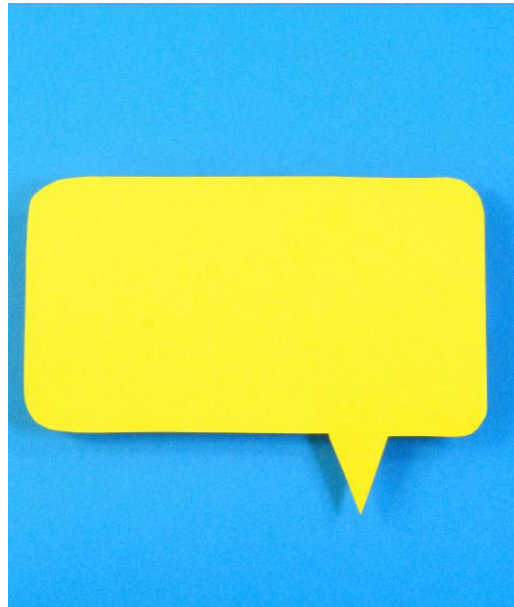
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Re-assessment / Maintenance of Competence

Regional Presentation(s) / General Discussion



- Operation(s) Presentation
- Discuss General Topics



What's happening at Operations?

Workshop 1: TCMS Template

- Break into Groups
- Review Template
- Make note of:
 - What looks good?
 - Not sure about?
 - Don't like?
- Complete 2 x sections relating to your operation
- Feedback to the main group



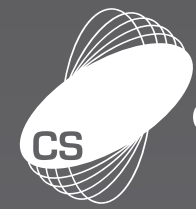
New TCMS Template Feedback

Workshop 1: TCMS Template



4.8.5 Training and assessment process for the safety role for workers

- Acme Coal Company will provide appropriate training and/or tools to workers to enable them to undertake the safety role described in cl. 120 of the WHS(MPS) Reg. This will include:
 1. basic information provided to all workers about how they are expected to perform their safety role. This content is included in induction training and addresses how workers, or their representatives may be involved in the identification of principal hazards, the consideration of control measures for risks associated with principal hazards, the consideration of control measures for risks to be managed under principal control plans, and/or the conduct of a review of SMS documents, and
 2. additional information, training and instruction provided to workers participating in high level risk assessments – e.g., training / competency as a participant in risk assessments, and
 3. additional information, training and instruction provided to workers participating in reviews of SMS documents.
- Acme Coal Company documents relevant to this section:
 - Health & Safety Management Plan



Coal Services

Lunch Break

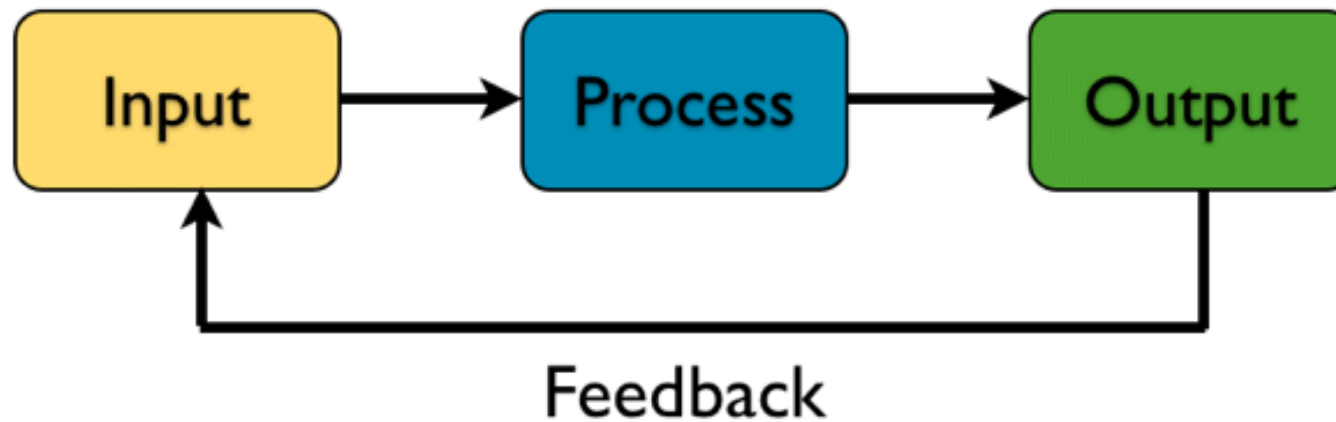
Workshop 2: Performance Evaluation

- TCMS Guideline Section E1
 - Goals & Objectives
 - Monitoring & Measuring
 - Effectiveness



Goals & Objectives for training
and assessment activities

Workshop 2: Performance Evaluation



Workshop 2: Performance Evaluation



How (Consultation)

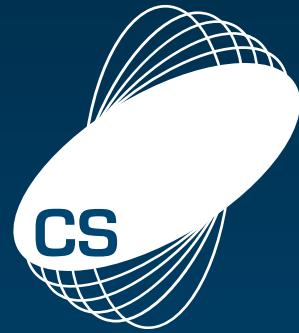
What (Lead/Lag, Process/Results, Other)

Feedback (Review/Improvement)

Conclusion



- What worked?
- What would you like to see/discuss in the future?
- Survey to be sent out following these Workshops
- General Feedback and Questions



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