Employers have certain obligations when it comes to workers compensation, injury management and workplace safety.

This checklist can assist employers to meet their obligations.

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| Does your business: | Yes | No | Unsure |
| Have a current CMI workers compensation insurance policy that correctly reflects your NSW coal industry business activity  |[ ] [ ] [ ]
| Maintain a safe workplace |[ ] [ ] [ ]
| Have a return to work program |[ ] [ ] [ ]
| Provide information to workers on how they can notify an injury and make a claim. (You can do this by displaying the ‘If you get injured at work poster’ at your workplace) |[ ] [ ] [ ]
| Maintain a record of work-related injuries |[ ] [ ] [ ]
| Keep and maintains at least 5 years (or since starting a new business) of accurate wage records |[ ] [ ] [ ]
| Have processes in place to notify CMI of any workplace injury or illness within 48 hours |[ ] [ ] [ ]
| Consider how you would provide support to your workers following a work-related injury |[ ] [ ] [ ]

If you have answered ‘no’ or ‘unsure’ to any of these questions, please contact CMI so we can assist you.

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