

# Grant Program Guidelines

Front Line Innovation

**FLI Grant**



Health & Safety Trust

# Front Line Innovation Grant Program

## What is this new program?

It is a new initiative to enhance health and safety at the coalface. Our FLI Grants have been developed to fund short-term projects addressing health and safety issues that affect the daily lives of miners. This could be in your workplace or your local community.

### Our grant priorities include:

- Illnesses caused by dust and other airborne contaminants
- Mental health
- Obesity
- Musculoskeletal injuries
- Serious injury causal factors
- Fatigue

We are not limited to the above and will consider applications that address any issue that you believe could be addressed to improve health and safety issues in the coal industry.



Our strategic approach is to fund projects that address significant **medical and other health and safety issues.**

## What should I consider?

The FLI Grant Program will fund projects that address issues and explore opportunities and challenges for those who work in the coal industry or live in coal mining communities:

- Explore areas to improve the support your crew has around having a safe and healthy workplace; do you need to build a culture where safety, wellbeing and health are better valued?
- Analyse whether your job or system designs could improve, i.e. shift schedules, sleep patterns or rostering and job rotations.
- Explore ideas around yours and your crew's wellbeing, balanced against productivity requirements.
- Investigate and review opportunities where you can apply best practices into your operations or maybe challenge whether any issues could be resolved by doing things differently
- Are there any businesses that you can work with to share knowledge and experience to improve your processes, productivity, and/or morale?
- Investigate and understand the relationship between the working environment and the worker's overall health and wellbeing.
- Facilitate leadership and management development through local and relevant toolbox messaging to ensure successful implementation of health and safety strategies.

# Eligibility

## Who can apply?

We invite applicants from within the mining sector and local communities who have an innovative idea to improve health and safety that they would test for its viability.

Whether you're an innovator with a safety solution or an individual with a promising concept, we support a variety of perspectives in driving progress in workplace and community health and safety.

## What funding is available?

The Health & Safety Trust has allocated an annual fund of \$100,000 to award Front Line Innovation Grants.

The amounts will be awarded as a combination of various amounts across two grant rounds in any given year (i.e. 10 x \$10k grants).

Each application will be assessed on the individual merits of the application. Success in gaining a portion of the annual funding will be dependent on the idea and its potential impact and improvement on health and safety within the NSW and Australian Coal Industry.



## What we can't fund?

- Organisations and individuals outside of Australia
- Political campaigns or lobbying activities
- Activities that promote or support discriminatory practices or beliefs
- Projects that primarily benefit a single individual or organisation, rather than the broader community
- Projects that involve the exploitation or harm of animals or the environment
- Basic or fundamental research that is not directly tied to practical interventions or solutions
- Projects that involve significant capital investments, such as construction or equipment purchases
- Ongoing operational costs that are not tied to specific project activities
- Activities or expenses that fall outside the scope of the project proposal or are not aligned with our funding priorities.

Please note that this is not an exhaustive list, the Trust reserves the right to evaluate each application on an individual basis.

We encourage all applicants to thoroughly review our grant program guidelines and contact us with any questions or concerns before submitting an application.

# Applying for Funding

## What does the application process involve?

Before applying, applicants must read and understand these program guidelines.

The Trust may vary the grant process or documentation at any time.

Any changes will be published on the Trust web pages.

## FLI Application Form

An applicant must submit an FLI Application Form before the closing date.

Each FLI application will be reviewed by the Health & Safety Trust Assessment Team against the eligibility requirements and merit criteria which are outlined in the program guidelines and the FLI Application Form.

## FLI Application Merit Criteria

### **Criterion 1: Innovative idea to address health and safety issues in the coal industry and/or in local communities (50%)**

- Articulation and explanation of the idea.
- How funding would assist in its development.
- Explanation of how the innovative idea would prevent or control injury, illness or accidents within the coal industry and/or in local communities.

### **Criterion 2: Outline how funds will be used to develop the innovative idea (25%)**

- An outline of the steps and actions that will be taken to test the idea
- How the crew, company or community will be involved in the project and in testing the idea

### **Criterion 3: Capability and Capacity (25%)**

- Evidence that you have the ability to complete the work required
- Evidence that you have agreement from your company and crew to support you with the resources and capacity to test, deliver and develop the idea.

## Industry Support

The Health & Safety Trust is administered by Coal Services, but remains separate from the operational activities of Coal Services, including Coal Mines Insurance, CS Health, Mines Rescue and Regulation & Compliance.

Any assistance that may be required from operational areas of Coal Services would need to be sought and agreed to separately.

When submitting an application, it is recommended that a detailed engagement plan is included that outlines any agreements with industry partners (including Coal Services) and mine sites to undertake the project.

### **Turning Ideas into Action: Examples for Applicants**

- Wearable safety devices
- Improvements to PPE
- Mental health programs
- Children's book to help children understand challenges faced in the industry
- Re-designed dust extraction system
- Improvements to roster/shift systems
- Improvements to safety and/or environmental performance

# Assessment

## Conflict of Interest

All applications are assessed individually by Trustees and relevant subject matter experts. Any conflict of interest must be declared by members of the assessment team, and they will not be involved in the decision-making.

## Notification and Feedback

All applicants will be informed of the outcome of their application and provided with feedback via email no later than six weeks after the closing date.

# Successful Applicants

## Funding Contract

All successful applicants will need to sign a Trust Grant Contract and agree to the Terms and Conditions. These documents outline the roles and responsibilities of the successful applicant and The Trust. The Trust Grant Contract will detail the reporting and payment schedule

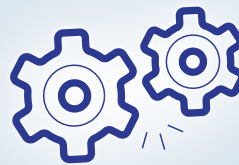
## Contact Us

Please email [trust@coalservices.com.au](mailto:trust@coalservices.com.au) if you have any queries about our Grant Program.

## Reporting

Reporting is required to monitor project progress and ensure projects have been delivered as agreed. All reporting will be completed and submitted via email.

At the conclusion of the project term, a video is to be submitted to the Trust to present the learnings and results. This will discuss ideas on success or failure and any potential future opportunities that could result from the outcome.



**All applicants will be informed of the outcome and provided feedback.**

# About the Trust

The vision of the NSW Coal Services Health and Safety Trust is to ensure a healthy and safe workforce in the coal mining industry.



## Established in 1991 The Trust Deed established our role in funding grants related to the:

- The investigation and research into ways and means of identifying, measuring and ameliorating hazards in coal mines to coal mining personnel and coal mining communities and with particular reference to preventing illness, injuries and accidents, and
- The resolution of engineering, medical, geological, economic, industrial relations and general management issues that may impinge on health and safety issues in coal mines, the mining environment and mining communities

The Trust acknowledges that the wider academic literature, some of which were funded by research grants provided by us, contains a wealth of evidence on effective strategies for mitigating health issues impacting the coal industry workforce and communities.

However, The Trust is now keen to attract grant applications for projects that will help in transitioning evidence to practice, demonstrate innovation, drive outcomes that benefit the coal industry, involve evidence and evaluation, and include methods and approaches that can be scaled up.

We are committed to supporting applicants to plan, implement, learn and iterate their ideas and designs into action so they can share their insights, learnings and approaches with the broader coal mining community. Because of this, we are keen to fund projects related to Human-Centred Design. Our applications are open to organisations, companies, researchers, not-for-profit organisations, charities, community groups, and individuals.

These guidelines provide information about the program focus, grant program approach and desired project types, application timelines and funding, application and assessment process, and grant management and reporting requirements.



Health & Safety Trust