## Appendix A: Risk categorisation template

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| **Coal mine worker position:** |  | | | | | | | |
| **Coal mine worker similar exposure group:** |  | | | | | | | |
| **Step 1: Define the context** | | | | | | | | |
| *Define the context in which the work is performed — legislative requirements, policies, procedures, working conditions, and operational environment* | | | | | | | | |
| **Step 2: Identify tasks** | **Step 3: Analyse tasks** | **Step 4: Analyse controls** | **Step 5: Categorise tasks** | | | | | |
| *Identify all tasks* | *Consider frequency, duration, work environment* | *Identify and detail controls that will mitigate risk in the event of an unavoidable and/or sudden medical incapacity (e.g. engineering systems, exclusion zones, spotter, etc.)* | *Based on the task analysis (3) and controls (4) determine potential impact of unavoidable and/or sudden medical incapacity.*  *Consider probability of occurrence.* | | | | | |
| 1. | 1. | 1. | **Cat A** |  | **Cat B** |  | **Cat C** |  |
| 2. | 2. | 2. | **Cat A** |  | **Cat B** |  | **Cat C** |  |
| 3. | 3. | 3. | **Cat A** |  | **Cat B** |  | **Cat C** |  |
| 4. | 4. | 4. | **Cat A** |  | **Cat B** |  | **Cat C** |  |
| **Category A**  Serious incident affecting others | **Category B**  Serious incident affecting themselves | **Category C**  The task being performed and/or the work environment does not cause any additional adverse outcomes beyond those resulting from the medical incapacity itself. | | | | | | |
| **Step 6: Determine overall risk category**  *The highest risk task from above determines the overall risk category for the position.* | | | **Cat A** |  | **Cat B** |  | **Cat C** |  |

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| **Step 7: Monitor and review** | | | |
| *Consider requirements for monitoring and potential triggers for review* | | | |
| **Assessment completed by:** *(list all contributors)* | | | |
| **Name:**  **1.**  **2.**  **3.**  **4.**  **5.**  **6.**  **7.**  **8.** | | **Position:**  **1.**  **2.**  **3.**  **4.**  **5.**  **6.**  **7.**  **8.** | |
| *Other supporting documentation (describe and attach):* | | | |
| **Date completed:** |  | **Date for review:**  *(unless triggered earlier)* |  |